

REF ID: A65124

Approved For Release 2001/05/10 : CIA-RDP78-03991A000100050020-3

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

FROM : Chief, Special Staff, LO

SUBJECT: Weekly Activity Report

DATE: 14 May 1953

1. Generala. Department of Defense Support - (continued item)

25X1A1d

(2) Department of Defense Support Staff Study - This study was completed, signed by the Chief of Logistics, and passed to the DD/P-Admin. for the first concurrence. It is still in the hands of DD/P-Admin.

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(3) Department of Defense Support Briefing - A briefing was held for top level Agency personnel on 13 May in order to acquaint them, and through them all branches of the Agency, with the new policy directives and procedures.

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b. Proposed Trip to Europe - (continued item)

25X1A9a

The preparation of the Chief of Logistics for his forthcoming trip to Europe (to start 17 May) is near completion. In addition to a briefing with respect to agenda and itinerary by Cdr. [REDACTED] of C & R Staff, the Chief of Logistics was briefed by the Assistant Director for Communications with respect to Commo's European facilities.

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c. Housing - (continued item)

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R C A conference was held with the Deputy Chief of Logistics and Messrs. [REDACTED] of Real Estate & Construction in which it was learned that

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**Security Information**

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the contractor at [REDACTED] is apparently trying to charge us excessive administrative costs due to the fact that [REDACTED] is finishing out their contract on 30 June and our eight houses will be the only remaining construction for the contractor at [REDACTED]

After much discussion it was recommended and decided that [REDACTED]

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Mr. [REDACTED] will then negotiate with the present contractor and with [REDACTED] contractors, through the Chief of Logistics, FE, to obtain the lowest price for finishing the houses. The Chief Engineer of [REDACTED] stated that they do not object to a 30-to-60-day delay in the completion of the remaining eight houses if we can thereby obtain the best price for the construction.

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[REDACTED]

**2. Projects and Studies in Process**

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